



Dorothea Walker Elementary School

Minutes of PAC General Meeting, April 10 2019

Attendees:

DWE PAC Members: Todd Knutson, Simon Adams, Steve Walker, Renee Woolley, Cara Carpenter, Trudi Trask, Darlene Atkinson, Stephanie Harland, Jennifer Huber, Tanya Muir, Kyla VanEck

Parent Participants: Virginia Anderson, Shannon Wilson

Administration: Sue Bergen, Mary Berg

Guest Speakers: Paule Mondor, Leslie Greyell

Meeting Chaired by DWE PAC President, Todd Knutson

PART 1 – Administration Update

1. Call to Order, Welcome & Approve previous meeting minutes

- Previous meeting minutes approved.

2. Robotics and Coding Update (Paule Mondor)

- Demonstrated the Ozobot. Students helped with the demo package. Uses colour codes for different “messages” to the Ozobot (change direction, speed up, slow down, stop, etc.) Programmed with iPad.
- Demonstrated Bee-Bot. Program ran Bee-Bot on a designed route on a mat, visually resembling a “city” play mat.
- Explained rules implemented to ensure protection of hardware.
- Thanked PAC for the \$5,300 spend on the robotics learning equipment.

3. Lego Robotics and Opal School principles (Leslie Greyell)

- Lego robotics that were wanted are discontinued. Available from eBay, but eBay purchases frowned upon. existing Lego robotics inventory is 10 yrs old.
- EB3 is different than lego, but currently available. Ozobots are different from lego/EB3 - not an apples to apples product. Process of building it is easier, therefore can be utilized for a day, whereas the Lego robotics is a longer process that would require having it for a longer period to build/program.
- Presented Opal school principles. (See attached handout)
- Four staff committee sent to Opal school (Stacey Lea as one)
- Opal meshes with re-designed curriculum.
- Specialized furniture has been purchased to facilitate the use of Opal principles.

4. Miscellaneous Updates by Sue Bergen

- 14 French and 7 English classes next year. (8 English classes this year.)
- 510 students this year, +/- 460 next year.
- One portable to be removed.
- SD 23 will be painting exterior. Administration can submit request for colours, but district decides.

PART 2 – PAC Business

1. Old Business:

1.1. Financial Update (Renee Woolley)

- Financial Report attached
- Renee and Cara looking at replacing Paypal with Bambora. Bambora is a few years old. Fees less than Paypal. (example: Bambora = \$.25/transaction; Paypal = \$.30/transaction). While this does not seem like a lot, PAC takes a lot of payments via Paypal and this savings really adds up. Paypal is often glitchy, and difficult to have corrections made. Cara to survey other PAC's that are using Bambora to get their feedback. Paypal also shares contact information, whereas Bambora does not. Behind the scenes, Cara and Renee have to deal with a lot of steps to collect and monitor Paypal payments. Would be a lot simpler and quicker with Bambora.

1.2. Playground Improvement Project (Simon Adams)

- Simon and Mary presented progress on Playground plan.
- Presentation was focused on establishing a budget. too early to discuss specific playground equipment.
- Option A: \$20,000 - \$40,000. Reconfigure existing playground and add new (small) feature. Spend \$20,000 on structure, will cost \$20,000 to reconfigure existing, aka install is half the cost.
- Option A-1: Add low to no cost improvements such as pavement stencils and sandbox.
- Option B: \$100,000 - \$160,000. Build a second playground. Several locations identified as possible sites. Crab trap feature pictured would be \$80,000, full install +/- \$140,000
- Currently, approximately \$40,000 is raised by PAC per year. 50% used for Teacher wish list items (ie: STEM bots). 25% used for programming needs. 25% currently budgeted for big project (playground).
- Discussion on establishing the value to be utilized in a motion to approve as an initiative. Several members provided their personal take on things, and general feedback is that it is better to aim reasonably high, and you can always spend what you have if PAC and parent population completely burns out on fundraising. Goal of \$160,000 too lofty, and would take too long to raise. Less than \$100,000 viewed as not aiming high enough, and that \$100,000 is a very achievable goal.
- PAC proposed the following motion: The PAC approves a total financial contribution of \$100,000 raised directly by the PAC for DWE playground enhancements over a 3 year period ending June 2021. Additional funds from other sources, in addition to dedicated PAC funds, may be applied to the project. Cara motioned, Stephanie seconded. Motion passed.
- Sue said she should be able to get a sandbox and concrete painting done with district funds. That would leave PAC with the ability to focus on the big picture.

1.3. Internet Security

- Discussion postponed until future meeting due to lack of time.

2. New Business:

2.1. Spring Dance (Steph Harland w/Kendra Penrose)

- got juice donation from Sunrype
- got donation of pizzas
- spent most of budget so far on glow sticks
- Kyla is doing music
- no food in gym - food either outside or in hall
- Decorating 8:30am Thursday morning - volunteers needed. Making banners, then put up at end of day

2.2. T-Bones Fundraiser (Jennifer Huber)

- 15% dividend for PAC
- T-Bones offers \$20-\$200 gift cards. PAC decided on \$25, \$50, \$100 GC's. To be sold on Hot Lunch site.
- Email notice that GC's are available for sale starting April 22. On Hot Lunch site April 22. 2-3 week duration for sales.
- Delivery on week of May 13-17. Picking up from T-bones on May 10. Jennifer away that week, so someone else would have to take possession and hand out. Administration office can help as well.
- T-Bones working with North Glenmore already. And contribute for BBQ.
- Jennifer to seek contribution for future BBQ such as Family Fun Night.

2.3. Family Fun Night (Kyla VanEck)

- Silent auction - looking for donations
- got a Sponsor for the photo booth (Stone Sisters Real Estate Advisors).
- Christy working on the corporate sponsorship
- Things to discuss:
 - Promo video - kids presenting?
 - Raffle tickets - strong marketing push
 - Early bird pricing??? Gives organizers more notice for planning. Agreement from PAC.
- Support letter composed for donations.
- Kyla has a spreadsheet to log Corporate sponsors so multiple parents are not hitting up the same business.

2.4. Spirit Wear (Renee Woolley)

- Renee picking out items from online vendor to offer
- Further discussion postponed until future meeting due to lack of time.

2.5. Upcoming SD 23 Update

- Discussion postponed until future meeting due to lack of time.

3. Communication: Next Parent Update

- Discussion on how to get message to parents better.
- Further discussion postponed until future meeting due to lack of time.

4. Upcoming Events

- 4.1. Read and Recycle - June 10
- 4.2. Next PAC Meeting - May 8

Meeting adjourned at 8:11 pm.
Steve Walker, Secretary