



Dorothea Walker Elementary School

Minutes of PAC General Meeting, September 18, 2018 Meeting Commenced at 6:00pm

Attendees:

Administration Representatives: Sue Bergen, Mary Berg, Ashley Watson, Parvina Panghali

DWE PAC Members: Todd Knutson, Michelle Kershaw, Simon Adams, Julie Haines, Cara Carpenter, Stephanie Harland, Courtney Jones, Trudi Trask, Steve Walker, Jennifer Carnat , Renee Woolley, Kendra Pemrose, Amy Habicht, Jennifer Carnate

Absent PAC Members: Abbey Westbury, Laura Lebbon, Nicole Bogdanovic, Darlene Atkinson

Parent Participants: Tanya Muir, Theodora Koulis, Danielle McCabe, Jennifer Huber, Kendra Dixon, Danielle Bird, Ingrid Dovziech, Sarah Stark

Meeting Chaired by DWE PAC President, Todd Knutson

PART 1 – Administration Update

1. Call to Order and Welcome
 1. Introduction of PAC members
2. Approval of Agenda & June 14, 2018 meeting minutes
 - 2.1. Next meeting
3. Administration Update:
 - 3.1. School Update (Sue Bergen and Mary Berg)
 - 509 students registered this year, 14 french, 8 english divisions; big increase this year.
 - Administration office renovation completed just in time for school year.
 - Achieves primary goal of better visibility of who is coming/going from school. Office now more welcoming.
 - Thanks to Simon Adams for writing letter of recommendation for office renovations from PAC to School District.
 - Welcome coffee went well, well received by parents.
 - Introduced Ashley Watson and Parvina Panghali.
4. Sue: Ashley Watson and Parvina Panghali
 - 4.1. Presentation on document that outlines new method of Communicating student learning.
 - Traditional model of assessment recording not consistent with present curriculum which utilizes more alternate methods of teaching. Old method of assessment worked with a content driven curriculum. Current curriculum is not a content driven curriculum.
 - last year, staff noted that old assessment method did not align with new curriculum.
 - Starting in Spring 2018, staff formed committee to review assessments done in other schools.
 - Surveys also sent to DWE parents to obtain feedback from parents on the subject of student assessments.
 - From this, staff prepared a document on future reporting methods to be implemented by DWE teaching staff.
 - Document re-reviewed last week with this year’s staff.
 - new assessment is very strength based.
 - New document has an area where teachers can communicate “areas of growth”.
 - New document allows students to shift through the grades with less noticeable change in reporting methods from student’s perspective.
 - the new document presented, is just one aspect of a new plan that is still developing.

- another aspect is the meet and greet, the November, January and June conference meetings with teacher.
- fresh grade, interim reports, portfolio folder additional methods of reporting. Student will be part of these info pkgs. The idea of this reporting is that you are not waiting for one of the conference 'events' to find out how your child is doing.
- students learn on a continuum, and teachers want parent to know that, and see the gradual evolution.
- Stages: Beginning (I am getting started), Developing (I've got some of it) , Meeting (I've got it), Extending (I have gone above and beyond)
- Subjects: English Language arts, mathematics, science, social studies, physical and health education, arts education, applied design skills and technology.
- areas to work on filled in on "Ways to support learning and next steps for growth."
- Sue stressed that if there is an area that needs attention, that you won't need to wait until this reporting card comes home.

4.2. Sue: Meeting on an upcoming Wednesday at 6:00 to provide some feedback on the reporting system. First or second week of October 2018. Date TBA.

PART 2 – PAC Business

1. Financial Update:

1. Julie provided update: Just under \$25,000 in account.
1. Julie indicated she was leaving PAC as her children have switched schools. Renee Woolley (co-treasurer) will assume the full role for now.

2. Old Business

* no items to discuss

3. New Business:

2. Welcome back social dinner.
 - Need more hands for food. Tanya volunteered for serving food.
 - 7:00-7:45pm for cleanup: Kendra Pemrose
 - Setup: Kendra Dixson
 - Decorations (Autumn theme) being dropped off by Cheryl
 - Jennifer Huber provided feedback that notice was not clear that dinner was for all parents and students. It was suggested that in future the social should be called "Family Social, hosted by PAC"
 - Food being served in gym.
 - Sue has tickets and float and will need to be picked up from office early.
 - Cara getting food from Costco
 - Simon issuing communication through Sue for reminder to parents. Reminder that it is cash only, and that it is for everyone.
 - water, ice tea, Sanpellengrino; no pop
3. Hot Lunch
 - Cara Carpenter recruiting for future Hot Lunch leader.
 - Trudi Trask confirmed her intention to help. They will discuss role together.
 - Cut-off for registering for the following week is 11:00pm Tuesday.
 - Code is DWE2016HL to get Hot Lunch site.
 - Suggestion that the code gets put in a more convenient location for parents to find. For example, in Agenda?
 - Volunteers for Hot Lunch to arrive at 11:15am to help out
 - When you sign up to volunteer for Hot Lunch, you can see list of volunteers and when the need is greatest.
4. Family Photo Fundraiser (Renee Woolley)
 - Basil is doing it again. Keepsakes also available, not just photos
 - Nov 3/4 for photo shoot.
5. Art Cards (Oct/Nov - Michelle Kershaw)
 - price may have gone up a dollar or two.

- teachers pick an art project in class, and send to company that produces art on cups, calendars, etc
 - Good fund raiser for PAC.
 - For discussion, additional art can be produced so that there is more selection to order. Art cards go out to teachers in October, and art is submitted to company so that products can be ordered and delivered for beginning of December.
 - Used to be cash and cheque, last year was using hot lunch site, this year the payment is on the art card site. Expected to be more convenient for parents.
 - Michelle is asking if people want to do an art night at school, to provide more selection on the site.
 - Target mid October for additional art production night.
6. Save-On Cash Cards
- Best rate from Save-On at Christmas time. PAC pre-sells card. PAC takes the money to Save-On and orders the cards. New to DWE is Jennifer Huber who will take the role for Save-On card orders and purchase. Cards work for purchase of wine, other gift cards, Urban Fare.
 - 3 weeks first heads up
 - 10 days to buy them
 - 1 weeks notice to parents before cards are shipped.
 - Planning around the Christmas concert for pick up.
7. Purdy's Chocolates
- Steph volunteering for Purdy's fund raiser. Taking over from Julie.

2. UPCOMING EVENTS

2.1. NEXT MEETING

- 6:00PM OCTOBER 16, 2018
- Idea to have a grade 6 baby sitter to hang out in the library to watch the PAC kids.

2.2. SPIRIT WEAR

- Recommended that if we do provide clothing & gear sales that we offer it before Spirit Day.
- If PAC pursues Spirit Wear as fundraiser, all events would have a Spirit Wear booth, that one person mans and it is on site for all events.

3. OTHER BUSINESS

- 3.1. Simon brought up the need to bring in Senior staff from school, and school district officials to explain growth plan and ensure that amenities are not lost in the future. This is in follow up to having to fight the last two years to keep the music room.
- 3.2. Need to determine budget goals for PAC, whether it be responding to teacher requests, or have a vision as to what goals PAC wants to pursue with funds. Simon to get another key person that is passionate on the PAC budget to determine goals for the PAC. Forming guiding principles for spending. Michelle Kershaw and Tanya Muir to join Simon on that.
- 3.3. Rumour mill - PAC needs to address rumour that in two years transportation from Upper Mission to DWE will be cut for students taking french immersion.
- 3.4. Simon suggests having a side committee to approach school district to get the true facts from district, and their plan for growth and transportation.

Meeting adjourned at 8:00 pm.

Steve Walker, Secretary