



DWE PAC 2022/2023

General Meeting/Annual General Meeting

September 27th @ 6:00pm
DWE Library

AGENDA

DWE PAC Executive: Kyla Van Eck, Trudi Trask, Stephanie Harland, Renee Woolley, Stephanie Becker, Ashley Christensen, Roseanne Kufeldt
Regrets: Jennifer Widmer

Parent Participants: Lisa Wilson, Nathan, Hind, Ashley Rowan, Brianna Havey, Paul Williams, Leah Williams, Nicole Goodis, Kim Hafeman, Teralee Burton

DWE Administration: Marie-Josée Bedard

Meeting Chaired by DWE PAC President, Kyla Van Eck

1. Welcome, approval of agenda and previous meeting minutes
Call to order 6:07pm – Kyla Van Eck

DWE PAC acknowledges that our community is located on the traditional, ancestral, unceded territory of the syilx/Okanagan people.

Round table introductions

- i. Motion: to approve DWE PAC minutes from June 8th, 2022
-Kyla motioned
-Trudi second.
-Motion passed.

2. Vote 2022/2023 Executive positions and appoint committee leads.
-Kyla nominated, Renee second and the following have been unanimously elected:

Executive Roles for the 2022/2023 school year:

- President (Chair): Jen Widmer
- Vice President (Vice Chair): Nicole Goodis
- Co-Treasurers: Trudi Trask and Taralee Burton
- Secretary: Jennifer Drever
- COPAC Rep: *vacant*
- Members-at-large: Rene Woolley, Ashley Rowan, Kim Hafeman, Ashleigh Christensen, Briana Havey, Leah Williams, Stephanie Harland

Committee Leads

- Family Fun Night: *vacant*
- Hot-Lunch Co-Coordinator: Stephanie Becker, *need a second coordinator*
- Grad Committee Coordinator: *vacant*
- Art Cards Coordinator: Kendra Dixson & Michelle Desborough
- Parent Social Night Coordinator: *vacant*
- Spring Dance Coordinator: *vacant*
- Valentines Hot Chocolate Coordinator: *vacant*
- Communications Coordinator: Roseanne Kufeldt

3. Administration Update: Marie-Josée Bedard

A great startup of the school year. The pancake welcome dinner was really great and such a nice way to welcome our community back to the new school year. District's theme for the year is "Building Caring Communities" and the dinner really was a great way to start.

-It's so nice to have all students in the school rather than in the portables.

-Had the Terry Fox run in the rain, but it was really great. Also first full assembly of the year.

-We are in the Truth & Reconciliation week, will have a school assembly on Thursday afternoon to recognize orange shirt day.

-Wednesday, Sept 28 is picture day

-New clerical assistant in the school

-Currently sitting at about 348 students

-October 11, first performing arts event at the school for the year

-MJ would be happy to provide presentations regarding most topics that parents request.

- a. Request for budget presentation (Roseanne Kufeldt)

MJ will have a presentation ready for the October PAC meeting

4. Financial Update & Budget Discussion: (Trudi Trask)

-Trudi presented and reviewed financial transactions & balances for the months of June, July and August and was as the 2021/2022 operating budget.

-2021-2022 Actual

Revenues: \$142,307.51; Expenses: \$173,528.76

-We made \$65,000 in fundraising in 2021/2022 school year

-Family Fun Night: we made \$15,600.00

-We will present & vote on our operating budget in November

-Next meeting we will be making changes to our signing authority

-Motion to accept financials as presented: Nicole Goodis

-Second: Renee Woolley

-Motion has passed.

5. Parent concern about bathroom conditions. (Jessica Petrie)

-Messy bathrooms, so stalls were unusable. Also a lock in one of the girls bathrooms doesn't work properly. What is the policy for cleaning, etc.

-MJ answered: we don't have a custodian during the day. So any issues are reported to teacher & then the office, so then staff will go to clean.

-A concern about the washrooms was echoed by other parents.

-There are 2 other washrooms that children can use when one is in use, or out of order. A request to communicate this information to students was made.

6. Fundraisers/Events calendar for the year

a. Welcome Back Dinner (Kyla Van Eck)

-This was very successful. It was a very nice way to welcome the community back to the school.

b. Hot Lunch (Trudi Trask)

-Stephanie will run hot lunch on Wednesdays.

-We renewed with Hotlunches.net

-We need a second coordinator if we want a second day

-Looking to start the first hot lunch in mid-October

c. Fall Raffle (Kyla Van Eck)

-Starts next week. An email has been sent out already

d. Grad Committee

i. Grad Shirts (Trudi Trask)

-Forms have gone home already

- Please return orders by October 5
 - ii. Year end Trip (Michelle Desborough)
 - iii. Yearbook (Jessica Petrie)
 - circulated yearbooks for parents to look through.
 - will look into pricing options and bring forward to next pac meeting
 - e. Art Cards (Michelle Desborough)
 - Kendra Dixson will be working with Michelle to take over
 - f. Basil Cooper Family Photos
 - Booked for October 22 & 23, info to come out next week
- 7. Family Event Sponsorship (Kyla Van Eck)
 - a. Set up on hotlunches.net
 - Families can choose to donate money to help other students in need
 - MJ to use discretion on who receives the sponsorship
 - Estimate approximately \$200 would be enough per year, but could change through the year
 - Motion:** Kyla motioned to contribute \$200 to sponsor families at PAC events.
 - Trudi second
 - Motion passed.
- 8. New Constitution and Bylaws (Roseanne Kufeldt)
 - a. Committee has been created:
 - Roseanne Kufeldt
 - Nicole Goodis
 - Paul Williams
- 9. COPAC Update (Roseanne Kufeldt)
 - i. Discussion on any issues we'd like COPAC to address
 - COPAC and District 23 are putting on a School Board Trustee All-Candidates forum via zoom on October 3, 2022. Elections are October 15, 2022.
 - A reminder that all parents can attend the month COPAC meetings, which are held via zoom on the first Monday of each month.
 - [http://www.copac.sd23.bc.ca/Pages/default.aspx#/=](http://www.copac.sd23.bc.ca/Pages/default.aspx#/)
- 10. New Business:
 - Paul Williams inquired about school security: at what level is school security thought of; who makes decisions, etc?
 - MJ reminds parents to stop at the office when coming into the school

-We only have 1 unlocked door in the school (the front door)

11. Other Business / Adjournment of Meeting
 - i. **Next meeting date October 25th, 6:00pm.**
 - ii. Motion: Kyla to adjourn at 8:21.