



Dorothea Walker Elementary School
Minutes of PAC General Meeting,
February 27, 2020
Meeting Commenced at 6:00pm

Attendees:

DWE PAC Members: Simon Adams, Steve Walker, Renee Woolley, Stephanie Harland, Trudi Trask, Kyla Van Eck

Parent Participants: Hin Chong

DWE Administration & Speakers: Sue Bergen, Raelyn Larmet

Meeting Chaired by DWE PAC President, Simon Adams

1. **Call to Order, Welcome & Approve previous meeting minutes**
 - Motion: To approve DWE PAC AGM Minutes from January 16, 2019.
 - Moved to vote by Kyla Van Eck, seconded by Steve Walker. Voted unanimously in favour.

2. **Administration Update**
 - School Updates (Sue Bergen).
 - 39 kindergarten French Immersion students currently registered for 2020/2021 school year.
 - Kindergarten registration is down across district for next school year.
 - Not much change in total enrolment next year.

3. **Financial Update (Renee Woolly and Trudi Trask)**
 - 3.1. Renee provided overview of January statement
 - Motion: To approve the January financial report as presented. Moved to vote by Steve Walker, seconded by Kyla Van Eck. Voted unanimously in favour.
 - 3.2. Grant Discussion
 - Letter to support application for grant to be provided to Simon and distributed for parents to sign and return.
 - Overview of grants that are offered by Prospera, Scotia, Western Financial Group, and TD Bank that prefer applications to come from employees or members.
 - 3.3. Miscellaneous
 - Motion: To move \$17,000 from chequing to playground savings account, which accumulates higher interest. Moved to vote by Trudy Task, seconded by Stephanie Harland. Voted unanimously in favour.
 - Request from Canyon Falls Middle School to DWE PAC to transfer gaming funds for students that went to Canyon Falls Middle School for the 2019/2020 school year.
 - Motion: To transfer gaming funds to Canyon Falls Middle School for the equivalent of the grade 6 English class that was eliminated from Dorothea Walker for the 2019/2020 school year. Moved to vote by Simon Adams, seconded by Him Chong. Motion passed with 5 votes in favour, 2 votes opposed.

4. Coordinator Updates

4.1. Playground (Kyla Van Eck)

- Presentation of three possible layouts (and budgets) estimated by Habitat. PDF of presentation attached.
- Habitat is the only vendor that can supply and install, that is approved by the school district. Any playground equipment purchased from a “supply only” vendor would be required to be installed by certified playground installers, which there are few available locally, and none that are approved by the school district. Installation would be the responsibility of the school district which would likely significantly delay the timeline for installation.
- If School District funds in excess of \$105,000, there would be a requirement for at least part of the playground to meet “accessible” requirements.
- If DWE had an accessible playground, it would be the only one in the immediate area. This point to be included in grant application(s).
- Vote in upcoming meeting to determine budget and scope of playground installation based on the options in the attached playground presentation. Vote likely to be closed ballot, with ballots counted in the same manner as counting cash. Parents must be present at PAC meeting to vote. Vote open to any parents of student(s) currently enrolled at DWE, and need not be members of the DWE PAC.

4.2. Education Events (Simon)

- The last education event hosted at Chute Lake Elementary was well attended. Event was a collaboration between PAC’s of DWE, AME, CLE, CMS.
- Laura Lebbon currently away and will provide update on future education events upon return.

4.3. Hot Lunch (Stephanie Lisk)

- Hot Lunch is going well.
- There is no refund for cancelling a hot lunch. If you still want the lunch, you will need to pick up the lunch the day of. See policy in recent notification from PAC.

4.4. Purdy’s (Easter) (Steph Harland)

- Deferred to the next meeting.

4.5. Spirit Wear (Renee Woolley)

- Renee spoke with Natalie Spevakow on initial consultation of options for spirit wear. Options will not be of the expensive variety to maximize popularity with the majority of parents.

4.6. Bussing (Simon Adams)

- Latest update by school district has been sent to all parents via email.

4.7. Dance Night (Stephanie Harland)

- \$5 for pizza
- \$TBD for supply of t-shirt and glow-in-dark decorating
- Kyla Van Eck running bake sale
- Kyle did music last year and may be interested in doing again. Sound equipment has since been updated and should be less problematic.

- Seemed practical to purchase black-lighting for Glow Dance. Will pay dividends over multiple dances.

5. **New Business & Events:**

- None

6. **Other Business / Adjournment of Meeting**

6.1. Next Meeting: General Meeting, Thursday March 12, 2020.

- First half of meeting will include Canyon Falls update by Jim Laird
- Second half of the meeting to include a vote on the amount for playground commitment.

6.2. Motion: to adjourn.

- Move by Renee Woolley.
- Meeting adjourned at 8:00 pm.

Steve Walker, DWE PAC Secretary